

Rowe v. Ray

Civil Action No. 3:19cv418

EXHIBIT E

VIRGINIA
DEPARTMENT OF CORRECTIONSOffender Work Program Job Counseling/Suspension and
Termination 841_F16_II-16**Offender Work Program Job Counseling/Suspension and Termination**Offender Name: Uhuru Rowe
Job Assignment: DCE TutorNumber: 1131545 (1B10)
Supervisor: DCE Teacher COUNSELING SUSPENSION

Start Date: _____ End Date: _____

Reason for Action: _____

_____ COUNSELING SUSPENSION

Start Date: _____ End Date: _____

Reason for Action: _____

Offender Signature

Date

Offender Signature

Date

Staff Signature

Date

Staff Signature

Date

Copy Counseling/Suspension to Security Supr., Work PAR., Offender

Copy Counseling/Suspension to Security Supr., Work PAR., Offender

An Offender Payroll System Exception Report 841_F17 must be submitted to the Business Office by noon on Tuesday of the week following the start date of any suspension.**TERMINATION REQUEST**Date: 5/25/2018 Suspended, Date: _____ Disciplinary Charge Pending Yes NoReason(s) for Termination: Due to Administrative reasons, at this time, you will not be permitted to work in the DCE area.

Staff Signature

Name Printed

5-30-2018

Date

Copy Termination Request to Security Work Supervisor and offender. Forward original Termination Request to Work PAR

An Offender Payroll System Exception Report 841_F17 must be submitted to the Business Office by noon on Tuesday of the week following the start date of any suspension.**WORK PAR/ ADMINISTRATIVE TERMINATION REVIEW** Approved Disapproved Approved Disapproved

Comments:

Comments:

J. Shaw
Work PAR Signature5-30-18
Date*J. Taylor*
Reviewer Signature5-30-18
Date